Michigan Department of Treasury
3788 (Rev. 9-06)

**203-PD**

# Carrier Schedule of Deliveries

This form is issued under authority of P.A. 403 of 2000. Filing is mandatory.

▶ Product Code (see instructions on page 2)

| ▶ Company Name | ▶ Account Number (FEIN or TR) | ▶ License Number | ▶ Report Period (MM/YYYY) |
|---|---|---|---|
| | | | |

**INSTRUCTIONS: Schedule Types: Check the appropriate box below. Use separate sheet for each schedule type and product code.** Sort entries by each terminal "Delivered To" (Columns 7/9) and provide subtotals for each terminal in Columns 12 and 13.

☐ ▸ Schedule 14A - Deliveries of petroleum product from Michigan transported to locations outside of Michigan (Exports).

☐ ▸ Schedule 14B - Deliveries of petroleum product from out-of-state terminals and refineries transported into Michigan (Imports).

☐ ▸ Schedule 14C - Deliveries of petroleum product from Michigan terminals and refineries transported elsewhere in Michigan (Intrastate).

| (1) Hired By Name | (2) FE | (3) Seller Company Name | (4) FEIN | (5) Mode | (6) Origin TCN | (7) Delivered To Name | (8) TCN or City & State | (9) FEIN | (10) Date Delivered | (11) Ticket Number | (12) Net Gallons | (13) Gross Gallons |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
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**www.michigan.gov/treasury**

# Instructions for Form 3788, *Carrier Schedule of Deliveries*

## General Instructions

Schedule of Deliveries provides detail of each pipeline, barge or marine vessel delivery included on the Carrier's Monthly Report (form 3715). Provide a separate sheet for each product and schedule type. Sort entries by each terminal "Delivered To" (Column 7 and 9) and provide subtotals for each terminal in Column 12. Prior to recording the information requested in columns (1) through (13), you should organize your records as follows:

Schedule 14A - Deliveries of fuel from Michigan to locations outside the state (Exports).
Schedule 14B - Deliveries of fuel from out-of-state locations to locations in Michigan (Imports).
Schedule 14C - Deliveries of fuel between locations in Michigan (Intrastate).

**Product Codes - Enter the appropriate code on page 1. See the Carrier's Monthly Report instructions or Treasury's Web site for a list of product codes.**

## Column Instructions

**Shaded columns are not required.**

Column (1) & (2):   **Hired By -** Not Applicable.
Column (3) & (4):   **Seller -** Enter the name and FEIN of the company from whose account the fuel was withdrawn at the terminal/refinery.
Column (5):   **Mode of Transport -** Enter one of the following:
   **B =** Barge       **PL =** Pipeline      **S =** Ship (Great Lakes or ocean marine vessel)
Column (6):   **Origin -** If the product was loaded at a terminal, enter the Terminal Control Number (TCN) assigned to that terminal. For all other loads, enter the city/state, province/country if outside the United States, shown on the delivery document where the product was loaded.
Column (7):   **Delivered Name -** Enter name of Terminal owner/operator where the product was delivered.
Column (8):   **Delivered to TCN -** Enter the Terminal Control Number (TCN) where the product was delivered.
Column (9):   **Delivered To: FEIN -** Enter the Federal Employer Identification Number (FEIN or TR Number) of the Terminal/Customer.
Column (10):   **Date Delivered -** Enter the date the petroleum product was delivered for each load (MM/DD/YYYY).
Column (11):   **Ticket Number -** Enter the pipeline, barge or marine vessel ticket number.
Column (12):   **Net Gallons -** Enter the number of net gallons for each delivery.
Column (13):   **Gross Gallons -** Not Applicable.